

**BOROUGH OF RAMSEY  
THE BOARD OF PUBLIC WORKS  
REGULAR MEETING OF February 25, 2019**

Mr. Emmer called the regular meeting of The Board of Public Works to order at 7:35PM.

Mr. Emmer announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on January 4, 2019.

Board members present were Mr. Emmer, Mr. O'Rourke, Mr. Coronato, Mr. Martin (arrived at 7:58PM) and Dr. Goujani. Along with Mr. Vozeh, Mrs. Sylvester, Mr. Bacolo, Mr. Kilman, Mr. Corrison and Mr. Skorupa. Mayor Dillon, Mr. Dugan and Mr. DeBlock were absent.

**MINUTES**

Minutes of January 21, 2019 meeting were accepted. Motion by Mr. Emmer to approve, seconded by Mr. O'Rourke. Carried.

**2019 REORGANIZATION MINUTES**

Minutes of January 21, 2019 Reorganization meeting were accepted. Motion by Mr. Emmer to approve with one change, seconded by Mr. O'Rourke. Carried.

**CORRESPONDENCE**

Motion by Mr. Emmer seconded by Dr. Goujani to receive and file with review during Committee reports. Carried.

<b>No.</b>	<b>Date</b>	<b>From</b>	<b>To</b>	<b>Subject</b>
1.	1/14/19	Crew	Board of Public Works	<b>Payment request #2 from CFM Construction for SCADA High Service pumping station</b>
2.	1/14/19	Crew	Board of Public Works	<b>Payment request #3 (final) from CFM Construction Martis well pumping station renovations</b>
3.	1/14/19	Crew	Board of Public Works	<b>Payment request #4 (final) from CFM Construction Crescent well #1 pumping station renovations</b>
4.	1/18/19	David Hals	Board of Public Works	<b>425 Island Rd Subdivision site plan</b>
5.	1/22/19	Crew	Board of Public Works	<b>2019 Executed contract for Arsenic treatment cartridges from Luxfer MEL Chemicals</b>
6.	1/25/19	Crew	Board of Public Works	<b>1 Year TV inspection of sewer liner at Ramsey Golf &amp; Country club.</b>
7.	1/28/19	Crew	Board of Public Works	<b>Payment request #3 from Standard Pipe services for 2018 sanitary sewer repairs.</b>

8.	1/29/19	Crew	Board of Public Works	<b>Revised site plan from Baseline Associates for 425 Island Rd subdivision.</b>
9	1/30/19	Crew	Board of Public Works	<b>Sauna Road sewage pumping station phase 2 improvements open items list.</b>
10.	2/5/19	Crew	Board of Public Works	<b>SCADA High Service pumping station contract close out documents.</b>
11.	2/6/19	Crew	Board of Public Works	<b>Payment Request #5 from DeMaio Electrical Co. for Sauna Rd sewage pumping station phase #2 improvements.</b>
11.	2/12/19	Crew	Board of Public Works	<b>Revise site plan review from Crew for Baseline Associates, 425 Island Rd subdivisions.</b>
12.	2/14/19	Crew	Board of Public Works	<b>Payment request #1 from CFM Construction for Woodland Well pumping station building renovations.</b>
13.	2/15/19	Conklin Associates	Board of Public Works	<b>Flood Hazard area verification and wetlands letter of interpretation for NJDEP.</b>
14	2/20/19	Crew/M. Bacolo	Board of Public Works	<b>Management report</b>
15.	2/25/19	J. DeBlock	Board of Public Works	<b>Management report</b>
16.	1/21/19	M. Skorupa	Board of Public Works	<b>Management report</b>

## **ENGINEER'S REPORT**

Mr. Bacolo discussed Treehouse Pediatrics request for water and sewer service and requested some minor changes to original plan. Crew recommends approval with the changes subject to final review.

Sauna Road phase 2 improvements pump replacement work is almost completed after second pump base installation, work will be completed. Crew designed the pump base which reduced costs of change order. A \$10,468.68 change order from DeMaio to install pumps will need to be authorized.

Arsenic treatment replacement facilities will be at E.Oak St. well, Martis well, Arrow Rd facility, Spring St. well, N. Central Ave wells, and Orchrud well. Crew meet with the NJDEP to discuss steps for expedited approval of the treatment and it was very productive meeting. Crew continued to work with AdEdge on design of water pods. Mr. Corriston asked if pods are different sizes. Mr. Bacolo responded yes, the sizes vary. There will be various phases of phases of construction and separate bidding. There will be a separate Spring St. well station bid because of condition of well for replacement of the well pump. Construction bids will be received for this well on March 13<sup>th</sup>. Mr. O'Rourke asked if there has been consideration given to the aesthetics of Spring Street water pods due to location. Mr. Bacolo indicated yes, the water pods will come with a selected façade. Mr. Emmer asked when Spring St well was last operational.

Mr. Bacolo responded 2006. Mr .Emmer asked how the long built process will take for the water pods, Mr. Bacolo responded about 5 to 6 months to build once pods are on site.

Motion by Mr. Emmer Sauna Rd phase 2 improvements change order amount of \$10, 468.68 to build pump base... Seconded by Mr. Coronato. Carried.

Motion by Mr. Emmer to approve Treehouse Pediatrics water supply and sanitary sewer service, Seconded by Mr. O'Rourke.

## **OPERATIONS REPORT**

Mr. Skorupa presented his monthly written report to the Board.

The water department assisted the contractor for the leak detection survey with road shut down.

Fast track to safety seminar was attended by the staff.

Mr. Skorupa will be giving a presentation at the Ramsey Public library on Feb. 28<sup>th</sup> about the Sanitary Sewer system.

## **OPERATIONS MANAGEMENT REPORT**

Mr. DeBlock was absent, written report had been submitted

**ATTORNEY'S REPORT** nothing to report. One item for executive session.

**MAYOR'S REPORT** absent

**COUNCIL LIAISON'S REPORT** Mr. Kilman referenced article in local newspaper about Apple Ridge arsenic levels in water runoff. Mr. Bacolo responded that article is referencing Pleasant Brook in Saddle River. The closest well to the development is Ramsey's Crescent Well No.1. This well has been treated for arsenic since 2006. There have been no recordable levels exceeding the NJDEP drinking water requirements for arsenic. Ramsey is meeting all state and federal drinking water regulations.

**ADMINISTRATOR'S REPORT** – Mr. Vozech made a few modifications since the January BPW meeting to the budget. There was a reduction in capital, based on prior year capital reserves, offset with lower surplus utilization.

Motion by Mr. Martin to adopt revised 2019 Board of Public Works budget proposed by Borough Administrator, Mr. Vozech of \$8,932,000, seconded by Mr. Emmer.

**AYES:** Mr. O'Rourke, Dr. Goujani, Mr. Emmer, Mr. Coronato,  
Mr. Martin  
**NAYS:** None  
**ABSENT:** Mr. Dugan, Mayor Dillon

The 2019 budget will be introduced at the Feb. 27 Mayor & Council meeting and adopted at the March 27<sup>th</sup> meeting.

Board discussed a proposed increase of approximately 1.85% in water and sewer rates. The new minimum charge for water is \$36.12 and sewer minimum charge is \$117.75.

Motion by Mr. Emmer to increase water & sewer rates subject to Mayor & Council approval.  
Seconded by Mr. O'Rourke.

**AYES:** Mr. O'Rourke, Dr. Goujani, Mr. Emmer, Mr. Coronato,  
Mr. Martin  
**NAYS:** None  
**ABSENT:** Mr. Dugan, Mayor Dillon

Mr. Vozeh has one item for executive session.

**OPERATIONS COMMITTEE** nothing to report.

**FINANCE**

Budget and Revenue/Expense Reports were submitted to Board members.

**Resolution by: Mr. Coronato**  
**Seconded by: Mr. Emmer**

**RESOLVED THAT:** The following bills be paid and charged to the current Water/Sewer 2019 Budget:

<b>CURRENT</b>	<b>\$ 184,662.35</b>
<b>RESERVE</b>	<b>\$ 598,793.78</b>
<b>WIRED</b>	<b>\$ 24,384.37</b>

**RESOLVED THAT:** The following bills be paid and charged to the Capital Account:  
**- 0 -**

**AYES:** Mr. O'Rourke, Dr. Goujani, Mr. Emmer, Mr. Coronato,  
Mr. Martin  
**NAYS:** None  
**ABSENT:** Mr. Dugan, Mayor Dillon

**OLD BUSINESS** – none

**NEW BUSINESS** – none

**EXECUTIVE SESSION** – At 8:14 PM, motion by Mr. Emmer, second by Mr. Martin. Carried.

**RESOLVED THAT:**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, The Board of Public Works of the Borough of Ramsey is of the opinion that such circumstances exist; and

**WHEREAS**, The Board of Public Works of the Borough of Ramsey wishes to discuss matters of litigation, personnel, and contract negotiation; and

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer exist, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** by The Board of Public Works of the Borough of Ramsey, that the public be excluded from this meeting. The outcome of the meeting will be disclosed when a course of action is determined or a decision is reached.

Motion by Mr. Emmer to exit executive session, seconded by Mr. Martin at 8:27PM.

**PUBLIC COMMENT**

Motion by Mr. Emmer to open and close the floor for Public comment.

**ADJOURNMENT**

Mr. Emmer made a motion to adjourn. Seconded by Mr. Martin to adjourn at 8:28PM. Carried.

Respectfully Submitted By: Kelly Sylvester