

**BOROUGH OF RAMSEY  
DESIGN REVIEW BOARD  
Conducted in Person & Conference call**

**January 25, 2022**

**REGULAR MEETING**

Board Secretary Kelly Sylvester called the regular meeting of the Design Review Board to order at 7:30PM announcing the NJ Open Public Meetings Law Notice and stated that notice of the meeting had been published in issue of The Bergen Record on January 14, 2022.

Present: Ms. Waterman, Ms. Mullins (via phone), Ms. O’Hearn, Ms. Padreza (via phone), Ms. Boone, Mr. Daffron (via phone) and Councilwoman Woods.

**CORRESPONDENCE**

Agenda:            Planning Board 9/21/21  
                      Board of Adjustments – 9/23/21  
                      Environmental Commission – 9/7/21  
                      Shade Tree Commission –9/16/21

Minutes:            Planning Board – 8/17/21  
                      Board of Adjustment – 8/18/21  
                      Shade Tree Commission 8/15/21  
                      Environmental Commission 8/10/21

**APPLICATIONS**

**KW Minetti Dennis Group Realty** – 205 N. Franklin Turnpike, Mrs. Minetti submitted application for updated ground sign. They are planning to install a Façade sign. The following was approved by the Design Review Board with following specifications:

**Ground sign:** 4’ X 3’  
Material: wood, metal  
Colors: black, red, rust  
Illumination: yes

Mrs. Minetti was advised that on window coverage, no more than 20 percent of available space can be used for display or advertising purposes.

Board Discussion and Questions: none

**Village Square** 57 E. Main St. Ramsey. Mr. Michael Hoehn of Morris Sing Company submitted application for a new business. They are planning to install a new pylon sign panel. The following was approved by the Design Review Board with following specifications:

**Pylon sign:** 3’ X 8’  
Material: MDO wood  
Colors: deep red & white  
Illumination: no

Mr. Hoehn was advised that on window coverage, no more than 20 percent of available space can be used for display or advertising purposes.

Board Discussion and Questions: The Board suggested a different font for sign that may be more fitting to setting. Mr. Hoehn sent revised copy the next day which was approved by the Board.

**SITE PLANS** – none

**MINUTES**

Minutes of December 28, 2021 meeting were presented.

Motion by Ms. Boone, seconded by Mr. Daffron. Carried.

**PUBLIC COMMENT** – no public present on conference call or in person

**OLD BUSINESS** – Board discussion about new flashing open signs in business that already received letters from Zoning officer. Will review these with Mr. Trouf.

**NEW BUSINESS** – none

**COUNCIL LIAISON** – nothing to report

**ADJOURNMENT** – Ms. Boone moved to adjourn, seconded by Ms. Waterman at 8:05 PM. Carried.

Respectfully Submitted by  
Kelly Sylvester  
Design Review Board Secretary