

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
WORK SESSION AGENDA
Wednesday, March 9, 2022**

**BUDGET
INTRO**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey Youtube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – WS 02-09-22, 02-23-22

III. COMMUNICATIONS -

- 1. Alison Gordon, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ 07463
email dated February 23, 2022, attaching the 2022 meeting schedule**
- 2. John Danubio, Assistant Executive Director, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ 07463
email dated March 3, 2022, attaching special meeting notice and agenda for March 7th meeting**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body and give your name (spelling the last name) and address. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES

VI. APPOINTMENTS

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- 069-2022 Resolution: payment of vouchers**
- 070-2022 Resolution: ratifying the actions of the governing body for payroll number five**
- 071-2022 Resolution: authorizing the refund of overpayment of taxes for Block 4905, Lot 42, C0011 in the amount of \$2,967.69**
- 072-2022 Resolution: authorizing the governing body to waive the late fee for pet licensing for the month of March**
- 073-2022 Resolution: authorizing the disposal of obsolete office equipment**
- 074-2022 Resolution: authorizing the borough to enter into a grant agreement with the County of Bergen for a Community Development Block Grant in the amount of \$66,440 for the handicapped accessible bathrooms in borough hall**

BE IT FURTHER RESOLVED that the following applications and/or recommendations hereby be approved:

A. SPECIAL PERMITS:

B. BLOCK PARTY REQUESTS:

VIII. SPECIAL PRESENTATIONS

IX. COMMITTEE AND LIAISON REPORTS

A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter

1. Various Comments

B. PUBLIC SAFETY – Councilman Peter Kilman

1. Various Comments

C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods

1. Various Comments

D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick

1. Various Comments

E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe

1. Various Comments

F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Harry Weber

1. Various Comments

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

ORDINANCE 05-2022 - AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY SO AS TO ESTABLISH SECTION 2-32.15 THEREOF ENTITLED CONTRACTURAL OFF-DUTY EMPLOYMENT

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT



NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
MEETING SCHEDULE FOR 2022

Regularly scheduled public meetings and Work Sessions of the Northwest Bergen County Utilities Authority will be held at 7:00pm on the days set forth below. The Authority shall announce on its website, nbcua.com, at least 48 hours prior to the meeting the location of the meeting whether it be at the Authority's administration offices located at 30 Wyckoff Avenue, Waldwick, NJ or held via telecommunication services or web-based services. If the meeting is held via telecommunication or web-based services, means for public participation shall be posted on the Authority's website at least 48 hours prior to the meeting.

Formal Action is taken at public meetings.

Month	Work Session & Regular Meetings	Notes
March	15 th	
April	19 th	
May	17 th	
June	21 th	
July	19 th	
August	No meetings scheduled	
September	20 th	
October	18 th	A special meeting will be held to approve the 2023 Introduced Budget
November	9 th *	*2 nd Wednesday of the month
December	13 th *	*2 nd Tuesday of the Month Public Hearing for 2023 Budget will be held.
January 2023	10 th *	*2 nd Tuesday of the month Public Hearing on the 2023 Service Charges will be held
February 2023	21 st	Reorganization Meeting

2

Northwest Bergen County Utilities Authority

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020 declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, together with Executive Order 244 and Assembly Bill 5820 as signed by Governor Murphy, the Northwest Bergen County Utilities Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the Northwest Bergen County Utilities Authority will conduct a Special Closed Session Meeting on Monday, March 7, 2022 at 4:00 p.m. will be held via Zoom ONLY to discuss a personnel matter. Formal action may be taken. The agenda will be placed on the Northwest Bergen County Utilities Authority website, nbcua.com, at least 48 hours prior to the meeting.

Douglas M. Bern, Esq., Assistant Secretary
Northwest Bergen County Utilities Authority

March 1, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING AGENDA

March 7, 2022 at 4:00pm

1. Meeting Call to Order—

Time:

2. Open Public Meetings Act

- Pursuant to the Open Public Meetings Act, notice of this meeting, its date, time, and place have been delivered to the the Record, Herald News and Ridgewood News and posted on the district website, at least 48 hours prior to the time of this meeting.

3. Roll Call:

Commissioners: Dennis Bonagura
Matthew Jordan
Stephen Lolocono
Frank Kelaher
Marianne Ortega
Marion Plumley
Michael Kasparian

Attorneys: Douglas M. Bern, Esq., General Counsel
Eric M. Bernstein, Esq., Labor Counsel

4. Motion to Close:

Motion:
Second:
Vote:

5. Personnel Committee: Frank Kelaher, Chair
Stephen Lolocono

- Brief overview of personnel matter

6. Discussion:

7. Adjournment:

Motion:
Second:
Vote:
Time:

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 069-2022

Resolution by: _____

Seconded by: _____

Mar. 9, 2022

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$7,581,981.60
<u>RESERVE</u>	\$34,845.94
<u>GRANT</u>	\$480.26
<u>CAPITAL</u>	\$4,964.99
<u>POOL</u>	\$961.03
<u>PLANNING BOARD</u>	\$0.00
<u>TRUST</u>	\$413.40
<u>WIRED</u>	\$200,168.55
<u>RECYCLING TRUST</u>	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON _____.

MEREDITH BENDIAN, BOROUGH CLERK

MARCH 9, 2022

PASSED AND APPROVED

CLERK

MAYOR

cc: D. Bartalotta, CFO
J. Turner, AP

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 070-2021

Resolution by: _____

Seconded by: _____

Mar. 9, 2022

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated Mar. 4, 2022.

CURRENT FUND	ON-LINE TRANSFER	\$	375,368.87
WATER OPERATING FUND	ON-LINE TRANSFER	\$	31,623.68
POOL OPERATING FUND	ON-LINE TRANSFER	\$	262.71
POLICE OFF DUTY TRUST FUND	ON-LINE TRANSFER	\$	6,259.70
	TOTAL PAYROLL	<u>\$</u>	<u>413,514.96</u>

CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	16,441.34
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	2,419.21
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$20.10
DCRP	ON-LINE TRANSFER	\$	-
	TOTAL FICA	<u>\$</u>	<u>18,880.65</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

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MEREDITH BENDIAN, BOROUGH CLERK

MARCH 9, 2022

PASSED AND APPROVED

CLERK

MAYOR

cc: Denise Bartalotta, CFO
J Turner, Accounts Payable

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 071-2022

Resolution by: _____

Seconded by: _____

WHEREAS, the Borough of Ramsey real estate records show overpayment of taxes due to an overpayment error by the mortgage company;

BLOCK/LOT	OWNER/ADDRESS	AMOUNT
4905-42-C0011	Rosenthal/11 Spruce Run	\$2,967.69

NOW, THEREFORE, BE IT RESOLVED that a refund check be issued to CoreLogic Centralized Refunds, whose address is PO Box 9202, Coppel, TX, 75019 and the Collector adjust her records accordingly.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 9, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 072-2022

Resolution by: _____

Seconded by: _____

WHEREAS, the Mayor and Council of the Borough of Ramsey, Bergen County, New Jersey have in Chapter 5 of the Code of the Borough of Ramsey established license fees for dogs and cats in the Borough; and

WHEREAS, pursuant to Section 5-1.3 (a) (4) (dogs) and Section 5-6.3 (g) (cats) of said Chapter, a late fee shall be assessed to any person for application for a license within thirty (30) days after the last day such application was otherwise required to be made; and

WHEREAS, due to the COVID-19 pandemic every owner may not be able to comply with said license requirement within the time specified in the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ramsey, Bergen County, New Jersey that:

1. late fees for pet licensing shall not be incurred until April 1, 2022; and
2. late fees commencing April 1, 2022 and thereafter shall be as set forth in Chapter 5 of the Code of the Borough of Ramsey.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 9, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 073-2022

Resolution by: _____

Seconded by: _____

WHEREAS, the Borough of Ramsey, Bergen County, New Jersey is the owner of certain equipment identified below; and

WHEREAS, the Governing Body has determined that said equipment is no longer needed for public use; and

WHEREAS, the equipment for disposal is identified as;

Brother Multi-Purpose Copier with Borough Asset Tag Number 2053

File Cabinet with Borough Asset Tag Number 977

Desktop Computer with Borough Asset Tag Number 2008

WHEREAS, the Borough Administrator has certified that said equipment is of minimal value.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that the Borough Administrator be and hereby is authorized to have said equipment with tag numbers no longer needed for Borough use, destroyed; and

BE IT FURTHER RESOLVED that the Borough Administrator be and hereby is authorized to dispose of said equipment.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 074-2022

Resolution by: _____

Seconded by: _____

BE IT RESOLVED, that the Mayor and Council of the Borough of Ramsey wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$66,440 in Community Development Block Grant funds for Handicapped Accessible Bathrooms in Ramsey Borough Hall, 33 N. Central Ave, Ramsey, NJ.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Bruce Vozehl to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Bruce Vozehl to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Ramsey is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

PASSED AND APPROVED

CLERK

MAYOR

**BOROUGH OF RAMSEY
ORDINANCE NO. 05-2022**

**AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE
BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY
SO AS TO ESTABLISH SECTION 2-32.15 THEREOF ENTITLED
CONTRACTURAL OFF-DUTY EMPLOYMENT**

BE IT ORDAINED by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that Chapter 2 of the Code of the Borough be and hereby is amended and supplemented so as to establish Sub-Section 2-32.15 entitled Contracted Off-Duty Employment as follows:

SECTION 1. 2-32.15 Contracted Off-Duty Employment.

- a. Purpose. For the convenience of those persons and entities which utilize the services of off-duty law enforcement officers of the Ramsey Police Department and to authorize the outside employment of Borough police while off duty, the Borough hereby establishes a policy regarding the use of said officers.
 1. Members of the Police Department shall be permitted to accept police-related employment for private employers or school districts only during off-duty hours and at such time as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough.
 2. Any person or entity wishing to employ off-duty police shall first obtain the approval of the Chief of Police, which approval shall be granted if, in the opinion of the Chief, such employment would not be inconsistent with the efficient functioning and good reputation of the Police Department and would not unreasonably endanger or threaten the safety of the officer or officers who are to perform the work.

- b. Escrow accounts.
 1. Except as provided hereinbelow, any person or entity requesting the services of an off-duty law enforcement officer in the Ramsey Department shall estimate the number of hours such law enforcement services are required, which estimate shall be approved, in writing, by the Chief of Police, and shall establish an escrow account with the Chief Financial Officer of the Borough by depositing an amount sufficient to cover the rates of compensation and administrative fees set forth hereinbelow for the total estimated hours of service. If services are required on an immediate basis and it is not feasible to establish an escrow account, the Chief of Police or his or her designee shall have the authority to waive the requirement of an escrow account.

2. If the amount required to be deposited with the Borough pursuant to Subsection B. 1. hereinabove exceeds \$20,000, an escrow deposit of \$20,000 shall be required. Said deposit of \$20,000 shall be maintained until such time as the amount required to be deposited for all remaining services on any given project shall be less than \$20,000, and then such lesser amount shall be required to be maintained.
3. Prior to posting any request for services of off-duty law enforcement officers, the Chief of Police or his designee shall verify that the balance in the escrow account of the person or entity requesting services is sufficient to cover the compensation and fees for the number of hours specified in the request for services. The Chief of Police shall not post a request for services from any person or entity unless all fees and compensation required in the manner described above have been deposited with the Chief Financial Officer, except if the requirement of an escrow account has been waived as permitted hereinabove. No officer shall provide any such services for more hours than are specified in the request for services.
4. In the event the funds in such an escrow account should become depleted, services of off-duty law enforcement officers shall cease and requests for further or future services shall not be performed or posted until additional funds have been deposited in the escrow account in the manner prescribed above.
5. The person or entity requesting such services shall be responsible for ensuring that sufficient funds remain in the escrow account in order to avoid any interruption of services.
6. Houses of worship, local public schools and not-for-profit organizations shall be exempt from the requirements for the posting of an escrow deposit.

- c. Rate of compensation; administrative fee.
1. The rate of compensation for contracting the services of off-duty law enforcement officers shall be pursuant to the police officer's overtime rate and shall be 1 ½ times the officer's regular hourly pay.
 2. An additional fee shall be paid to cover administrative costs, vehicle costs, overhead and out-of-pocket expenses of the Borough, which shall be \$25 per hour in addition to the rate as calculated in Subsection C. 1. above.
 3. A four-hour minimum shall be required for each private-duty assignment and a minimum of two-hour increments after the first four hours.
 4. If the person or entity cancels the assignment after the officer has been called in for the assignment, then the person or entity shall still be responsible for payment for the four-hour-minimum assignment.

SECTION 2. Repealer.

All Ordinances or parts of Ordinance inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

SECTION 3. Severability.

If the provisions of any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, said decision shall not affect the remaining provisions of this Ordinance. The Governing Body of the Borough of Ramsey declares that it would have passed the Ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 4. Effective Date.

This Ordinance shall take effect immediately upon passage and publication as required by law.

Introduced:

Passed:

Effective:

Meredith Bendian, Borough Clerk

Deirdre Dillon, Mayor